



VILLAGE OF DOWNERS GROVE
REQUEST FOR PUBLIC RECORDS

NAME John Schofield DATE 10/16/2006 PHONE 630-810-1403
ADDRESS 1125 Jefferson Avenue, Downers Grove, Illinois 60516

Describe as specifically as possible the record(s) or document(s) sought.
Records related to participation of Charles Stewart, a licensed arborist from
Urban Forestry Management, in the Nelson Meadow subdivision: review
paper records in Village offices; review database records in Village offices;
receive copies of electronic records, for example emails and attachments,
by email or on CD-ROM (blank supplied as needed). Thank you.

Date(s) of record(s) or document(s): January 1, 2005 to current

Department, Board or Commission from which records are sought:
All

Do you want copies of the records?* Yes electronic No paper Contact First Certified

*Note: Payment of copying costs must be received by the Village before delivery of any copies.

I hereby certify and affirm that the above information is true and correct and that I have read and understand the
Village of Downers Grove policies and procedures governing disclosure of public information, including, but not
limited to, my rights to appeal denials and time limits thereof as set forth on the reverse side of this form.

[Handwritten Signature]
Signature of Requester

Office Use Only

Date received: By: Referred to: (Department & Person)

Extension required? Yes No Certification? Yes No

Type of response: Partial Approval Approval Denial Unduly Burdensome

Date of response: Date copy forwarded to Village Clerk: